



Trinity College  
HARTFORD CONNECTICUT

## Homeownership Incentive Program (HIP) Application

This application must be filled out completely and submitted to Human Resources. Applications will be time- and date-stamped when they are received. Please review carefully – only completed applications will be forwarded for consideration. If incomplete, you will need to reapply, which will affect your place in this first-come, first-served process. Human Resources will forward verified applications in the order in which they were received to Dean Iaiennaro, 860-493-1618, the HIP Manager. You will be contacted by the HIP Manager to notify you if your application is approved.

### Applicant information:

Name:	Position:
Home street address:	Department:
City, state, zip:	Date of hire:
E-mail address/Home phone:	Work phone:

If you have already identified a home (or homes) for purchase, please list the address(es):

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### A mortgage pre-approval letter must be submitted with this application.

Have you obtained a mortgage commitment from your bank?    Yes     No

Name/address of bank: \_\_\_\_\_

### Applicant Certification:

I confirm that I meet the eligibility requirements:	
<ul style="list-style-type: none"> <li>▪ I have been employed full time for at least one year at the time of this application</li> <li>▪ I am “in good standing” (no documented performance issues)</li> </ul>	
_____ Signature	_____ Date

### Human Resources Use Only:

Date/Time Received: \_\_\_\_\_ Eligibility verified: \_\_\_\_\_  
Signature \_\_\_\_\_ Date \_\_\_\_\_